

Co-operative Federation of Victoria Ltd

Minutes of the board meeting of on 09 February 2006, Substitution Pty Ltd,
1/484 William Street, North Melbourne.

Present: Tony O'Shea (Chair), Graeme Charles, David Dinning, N.Black and
David Griffiths.

Apologies: No apology

Minutes

That the minutes of the meeting of 01 December 2005 be signed by the
Chairman as a true and accurate record with amendment of the years for the
small business workshop and the Small Business Festival from 2005 to 2006.

Helen Keellings

The Secretary said that he would follow-up Helen Keellings.

Chris Greenwood and Anne Burgi

The Secretary reported that the \$50 book voucher had been given to Chris
Greenwood in appreciation of his services to co-operation and the Co-
operative Federation of Victoria Ltd and that \$25 worth of flowers had been
given to Anne Burgi in appreciation of allowing CFV to use the meeting room
free of charge.

Correspondence

Documentation: Board Members Area - Correspondence - Board Meeting 09
February 2006

http://www.australia.coop/b_members/b_members_correspondence.htm

It was noted that membership information had been requested and forwarded
to SMARTtimbers Co-operative Ltd on 30 January 2006.

It was noted that on 30 January 2006 cancellation of membership letters had
been sent to Borlac Foods Limited, Hopetoun Courier Co-operative Society
Ltd, NEREP Co-operative Ltd, North East Flower Growers Co-operative Ltd,
PBS 106.7FM, Skills.net Association Co-operative Ltd, Terang & District Co-
operative Society Ltd, Warrnambool Co-operative Society Ltd

Audit of CAV Grant

Documentation: Board Members Area

http://www.australia.coop/b_members/b_members_financial.htm

Graeme Charles reported that he was preparing the documentation for the
audit. It was agreed that the Architeam auditor should be used for this audit if
possible.

I.C.A Report.

Documentation: Board Members Area - International Co-operative Alliance - Board Meeting 09 February 2006

http://www.australia.coop/b_members/b_members_ica.htm

It was noted that the Secretary was working on a Co-operative Media Project for the ICA and that 20% of income generated would be retained by CFV.

Co-operative Identity Workshop

Documentation: Board Members Area - Co-operative Education - Board Meeting 09 February 2006

http://www.australia.coop/b_members/b_members_education.htm

It was noted that the Co-operative Identity Workshop proposal had been forwarded to four co-operatives:

Capricorn

Murray Goulburn

Genetics Australia

Gippsland Herd Improvement

It was noted that decisions by co-operatives about the Workshop proposal should be made in February.

The Secretary advised that he had updated Mervyn Wilson on the status quo.

That the non-member cost for a Co-operative Identity Workshop would be \$13,500 plus any travel, accommodation and reimbursables and what would otherwise be the annual membership subscription and that this additional charge would apply to all non-member co-operatives for all workshops.

Financial reports

Documentation: Board Members Area

http://www.australia.coop/b_members/b_members_financial.htm

It was noted that there was cash flow for about three months only unless additional subscription income was received. It was noted that subscriptions reminders had been forwarded to Apollo Bay Fishermen's (\$750), CEPA (\$750), Gippsland Herd Improvement Co-operative (\$1750), Murray Goulburn (\$4250) and Waverley Trading (\$350). It was also noted that CDS had advised it would be paying its subscription and that Co-operative Energy Ltd was making periodic payments of \$30.

australia.coop

Documentation: Board Members Area - australia.coop - Board Meeting 09
February 2006
http://www.australia.coop/b_members/b_members_australiacoop.htm

It was noted australia.coop was maintaining monthly visitors at about 11,000 – compared with 3,000 for ACCORD.

It was noted that the Financial Members Area would enable CFV to establish which members accessed the Area.

Auditor

At the meeting on 01 December 2005 Helen also mentioned Architeam's auditor and it was agreed that Graeme would make contact to ascertain an estimated audit fee and willingness to undertake the CFV audit in the future. Subject to this, the Chair will discuss with the current auditor a voluntary resignation.

The Secretary said that he would follow this up with Helen.

Other business

South East Housing Co-operative

http://www.australia.coop/b_members/b_members_other.htm

It was noted that the Secretary was undertaking Consultancy work with the SouthEast Housing Co-operative with 20% of income generated to be retained by CFV.

Co-operative Legislation

http://www.australia.coop/b_members/b_members_legislation.htm

It was noted that two legislative drafts had been released:

Draft: Capital Credit Units 2005

Draft: Mutual Recognition 2005

It was also noted that Co-operativesWA had made a submission on the drafts:
Co-operatives WA submission to Ministerial Council on Consumer Affairs,
February 2006

It was agreed to review the drafts and the Co-operativesWA submission before the next meeting.

Co-operative Governance

http://www.australia.coop/b_members/b_members_publications.htm

It was agreed that the Co-operative Governance newsletter would proceed as a publication only available to Financial Members.

Co-operative Council of Australia

The Chairman reported on the letter from Co-operativesWA proposing the replacement of the CCA. He said he agreed there was a need to examine future options and that he had communicated this with the other Federations but that there had been no further response.

Next meeting:

10:30 a.m. 13 April 2006 Substitution Pty Ltd, 1/484 William Street, North Melbourne.

Prepared by Secretary: **10 February 2006**

Approved by Chairman: **10 February 2006**

Emailed to directors: **10 February 2006**